

DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901

Meeting Minutes

The Department of Education
The Cabinet Room

October 3, 2013
5:00 P.M.

Members Present: Diane Albanese, Joanne Christian, Cristy Greaves, Chris Kenton, David Kohan, Rosaria Macera, Mary Pinkston, JoAnn Reynolds and Stephanie Smith, Jacqueline Wisnauskas

Members Absent: Michael Casson, Samtra Devard, Stephanie DeWitt, Byron Murphy, Wendy Murray and Whitney Price

Others Present: Donna Mitchell, PSB Executive Director; Paula Fontello, Deputy Attorney General; Kimberly Rodriguez, Secretary to PSB; John Neubauer, Teacher and Leader Effectiveness Unit; Donna Johnson, State Board of Education; Deb Stevens, DSEA; Jackie Wilson, DASL

I. Opening

Call to Order: Mr. Kenton, Professional Standards Board Chair, called the meeting to Order at 5:18 p.m. *The 10th member joined the meeting at 5:20.*

Approval of Agenda: A motion was made by Ms. Pinkston and seconded by Mr. Kohan to approve the October 3, 2013 Agenda. The motion carried by unanimous vote.

Approval of Minutes: A motion was made by Ms. Christian and seconded by Ms. Reynolds to approve the minutes of September 5, 2013. The motion carried by unanimous vote.

II. Public Comment

➤ None

III. Executive Director's Report

- The Executive reported that she continues to investigate the use of an interactive website by the Professional Standards Board. She will continue to work with DTI on this issue.
- Para Educator permit that came up before Licensure Certification Committee-Update will come later in the meeting.
- Update was provided for 1510 - Issuance of the Initial License. The amended regulation has been published in the Register of Regulations. The regulation is out for public comment. Interested individuals have until November 1st to submit comments. It was noted that no public comments had

- ETS Praxis Assessment update. Commented on the development and design committee. They are meeting in Princeton finalizing the pilot. Delaware has until July 2015 as a State to adopt and identify, collaborate to create an assessment of performance aligned to SB51. An assessment for pre-service candidates. Portfolio based assessment that are scored and submitted by various people.
- Gap Analysis. The Licensure and Certification committee will be looking at the content areas for any gap.
- Standard Setting for Content Assessment: There are Delaware educators looking at Health and Physical Ed., Gifted and Talented, Family and Consumer Sciences and Agricultural Sciences.
- Presented to the SBP as part of the Harvard Fellowship. A presentation was made to the Institute for leadership on analytics. They pulled across areas into Harvard for a week long institute. The research analysis from Delaware presented the Delaware story of how data is being used to impact the data and policy decisions.
- State Board Meeting – Attended the meeting and presented 1510 to the group.
- DESS Advisory (Delaware Educator Support System): Was invited to the quarterly meeting.
- Professional Development Associated Compensation Committee Meeting- A full report of the committee work will be presented later in the agenda but the group will continue to meet on a regular basis.
- Update was provided on the collaboration with the Office of Early Learning, DOE on Early Childhood/Exceptional Teacher Assessment Criteria. Will be addressing this later in the meeting.
- Ms. Fontello and Ms. Mitchell met with the Associate Secretary of the Department regarding the finances of the PSB.

IV. **DOE Report**

None

V. **Action Items**

A. **1595 – Certification Programs for Leaders in Education (Application Process)**

The Executive Director reported on the status of the application. The License and Certification Committee reviewed and commented on the draft application. The committee split into groups and looked at the application and gave input and feedback. The draft application was also reviewed by the Department (TLEU) and Leadership team. The approval process was reviewed and it was clarified that the application process ends with the Secretary of Education who makes the final decision. The recommendation by the LCCC was to accept this application and process for immediate publication, affording those programs that have been patiently waiting for the process to begin 4-6 weeks to submit their applications. This would put Nov. 15, 2014 as the date for first submission.

The Executive Director is seeking the Boards' approval of the draft application and the proposed approval process and also to approve the Executive Director to serve as the PSB designee.

Ms. Fontello reviewed regulation 1595 and explained the regulation. Ms. Fontello clarified the action item on the agenda is for designation of the PSB Executive Director as the PSB's designee for the application and monitoring process.

Ms. Christian suggested approving the Initial Application Process and Authorize the Executive Director to serve as Professional Standards Board designee to administer the application and monitoring process including developing or refining any additional procedures for program application and monitoring as defined in Regulation 14 Delaware Administrative Code 1595 Certification Programs for Leaders in Education. A motion was made by Ms. Greaves and seconded by Mr. Kohn. **The motion carried by unanimous vote.**

B. 1503 Educator Mentoring (For Publication)

Ms. Mitchell advised that Ms. Reynolds had a report from the PSB PDACC regarding the committee's review of 1503. Mr. Kenton, Chair advised that the PDACC report would be given prior to addressing the action item.

Ms. Reynolds gave the report from the PDACC. Ms. Reynolds reported on the review and concerns from the group. She noted the depth of review given and explained that the name of the mentoring program has been changed to Comprehensive Induction Program. It was further reported that Mr. Neubauer will do three professional development sessions throughout the year and keep the PSB up to date on the program with quarterly reports. The reports will include demographics, program strength, summaries, site visiting, and other important information. The PSB will receive a summative report.

The PDAC committee consists of members of the PSB, members from the department and members from the districts. Ms. Mitchell commented that the anticipation moving forward with the committee was that additional LEA's will be sought for representation. Mr. Neubauer shared some data reports to the committee. The committee agreed with the DOE's presentation and the expectation for reporting and monitoring for the implementation.

Ms. Fontello clarified that any new committee members will require the approval of the PSB Chairperson and Secretary.

Mr. Neubauer responded to Board member's questions about the Novice teacher.

A motion was made to approve 1503 for publication by Ms. Christian and seconded by Ms. Wisnaukas. **The motion carried by unanimous vote.**

VI. Discussion

A. Early Childhood Teacher / Early Childhood Exceptional Teacher (Update)

The Executive Director commented on regulation 1520. It was noted that there is current consideration for amending the current assessment (Praxis II). Ms. Mitchell explained that upon investigation and research, it was found that to obtain highly qualified status teachers must also take the elementary content assessment; 5031, the Multi-subject assessment. Individuals in this event find themselves in Pre-K settings. Ms. Mitchell has met with Harriet Dichter and Susan Mitchell of Early Learning Branch at the Department and will be working with the stakeholders in the next few months to gather information on preparation programs that prepare early childhood teachers from the districts and Daycare Directors who are looking to hire early childhood certified teachers.

B. 1517 Para Educator (Introduction)

Ms. Mitchell reviewed the current draft amendments and commented that primary amendments update the regulation on the current application process. There are also minor definition changes and renewal options.

The Regulation includes three types of Para permits: Service, Instructional and Title I. Ms. Mitchell summarized concerns raised regarding professional development.

The Executive Director advised that the draft and recommendations will be reviewed by the Licensure and Certification Committee.

C. New Regulation / Educator Standards – Administrator, Teaching Professional Learning, Instructional Technology (Introduction)

The Executive Director commented on the draft and explained that the PSB has been asked to include technology standards that students have been following for years. The current draft looks to align with EO 36 to reduce the number of regulations and the idea of all professional standards regulations combined under one regulation.

Ms. Fontello responded to Board member questions and clarified Executive Order 36 and the three-five year regulation review cycle.

VII. PSB Standing Committees

A. Licensure and Certification Criteria

Ms. Mitchell reported on the work of the LCCC. Ms. Mitchell advised that both committees are meeting before the end of October.

B. Professional Development and Associated Compensation Committee

Ms. Reynolds provided the committee report during action items when Educator Mentoring was presented.

VIII. Other

None

IX. Public Comment

Dr. Jacqueline Wilson, from Delaware Academy of School Leadership publicly thanked the board for the Leader Preparation Application and wanted to go on the record as saying this was a long time coming, the work to improve this process and eliminate the “six pack” for administrators actually began back in 2004 so she is thankful for the next step and looks forward to the work ahead.

X. Adjournment

A motion was made by Ms. Pinkston and was seconded by Ms. Wisnauskas to adjourn the meeting. The motion carried by unanimous vote. The meeting adjourned.